



## **Waypoint Global Suite Corrective Action**

### **Course Mission:**

This class is designed to provide a comprehensive understanding of our Corrective Action module. Participants will also gain skills on configuring a system through Desktop. The course participants will write nonconformances and follow the process through corrective action to closure. Additional focus will be directed to mitigating risk via preventive action. Alternative publishing formats for CAR's and PAR's such as 7D, 8D, and EW8D will be reviewed.

### **Prerequisites:**

- Fully implemented Corrective Action System in organization
- Familiarity of IATF, SAE, and/or ISO management system requirements
- Basic keyboard skills and understanding of Windows applications

### **Audience:**

- Management Representative
- Internal auditors
- Problem-solving team members

### **Format:**

Classroom hands-on training in Indianapolis, IN

### **Course Highlights:**

- Set-up of system in Desktop
- Assigning Gatekeepers
- Reviewing the four sources of nonconformances
- Entering nonconformances
- Creating corrective actions
- Learning about the seven phases of corrective action
- Documenting containment actions and root cause analysis.
- Determining recommended actions and recording actions taken
- Creating preventive actions
- Recording the results of impact analysis
- Learning about the four phases of preventive action
- Handling closure of corrective actions
- Accessing CAR & PAR history
- Generating corrective action reports that can feed management review input
- Reopening CAR's if something goes awry
- Creation of binders for nonconformance, corrective action, and preventive action retrieval in Suite Desktop

### **Course Length:**

1 day

### **Cost:**

\$425 USD per person

### **Contact**

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